

# Easy Interview Jotter

from: Peopley

**Price:** £0.00

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## Description

Make your interviews stand out and make stronger hiring decisions with this simple 'grab and go' visual tool. Inspire the right people to join your business... Because you can't afford to hire the wrong people! Gather the right information using our uniquely human interviewing format and de-risk your hiring decisions. Use for telephone, in-person or video interviews.

|                                                                                                                                      |                                                                                                                                                   |                                                                                                                                                                                   |                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| or behaviours to avoid repeat mistakes                                                                                               | Successes?<br>Social media check                                                                                                                  | Salary progression                                                                                                                                                                | How?<br>                                                                     |
| Scale of Current Position e.g. numbers, largest, smallest                                                                            | Org structure & Management.<br>Check similar ways of working                                                                                      | Team interfaces<br>Internal & external - gets on well with?<br>                                  | Culture Likes/dislikes<br>What would they change?<br>                        |
| Current role<br>Likes / most enjoys / values?<br> | Frustrations?<br>Glad to leave behind?                                                                                                            | Biggest challenges<br>Lessons learned<br>positive/negative                                                                                                                        | Proudest achievements<br>                                                  |
| Strengths<br>Employer's most valued                                                                                                  | Business contribution<br>Hired for? What Legacy?                                                                                                  | Low points?<br>Triggers, Stress, Pressure<br>                                                  | Personal style<br>Preferred manager's style<br>Working mantra's                                                                                                 |
| Strengths<br>Expert knowledge / tools / tools                                                                                        | Previous or incumbent in role mistakes<br>                     | Broken promises of employer?<br>Promotion / training / salary<br>What would they stay for?<br> | Weaknesses / improvements<br>(Not: "strengths in disguise")<br>Achilles heel?                                                                                   |
| Tech specific skills                                                                                                                 | Sales specific skills<br>How Measured<br>Explain methodology<br>Extrinsic (external) -v- Intrinsic (internal) drivers<br>Last big purchase . How? | Sales specific achievements<br>Deal analysis                                                                                                                                      | Describe personality<br>Most admires / least admires<br>company/person<br> |
| Drivers & motivations<br>                         | 3 Most important things for next position                                                                                                         | Learning, exploring, staying current<br>Last book read / courses<br>                           | Bucket list / aspirations<br>Hobbies                                                                                                                            |

<https://www.mybusinessdirectorylocal.com/classified/easy-interview-jotter-919.html>